



CITY OF ST. GEORGE MUNICIPAL SERVICES

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City of St. George Roofing Information Form Instructions

Photograph Checklist

Effective August 1, 2023, Louisiana HB393 allows a building code enforcement officer to accept photographs that are location verified with geotagging for required roofing and reroofing of any commercial or residential structure.

In the City of St. George we will accept geo stamped photos (a form of geo tagging). A geo stamped photo is a photograph that has its location data visually embedded directly onto the image itself. The location is marked with a geographic position such as an address or other geographic location information. To avoid delays or rejections, please ensure each photograph is clear and the location is visible and accurate.

All photographs should be taken in landscape orientation and clearly depict the condition of the required subjects.

Decking Photographs (4 geo stamped photos required to be submitted with roofing verification inspection)

- Roof Deck installed in accordance with the 2021 IRC and State Amendments (Wide Angle)
- Geo stamped photo of Fastener package and label with size and type clearly visible.
- Geo stamped photo of decking material
- Geo stamped photo of installed Fastener pattern with visible measurement

Underlayment Photographs (4 geo stamped photos required to be submitted with roofing verification inspection)

- Underlayment installed in accordance with the 2021 IRC and State Amendments (Wide Angle)
- Geo stamped photo of Fastener package and label with size and type clearly visible.
- Geo stamped photo of Underlayment package
- Geo stamped photo of installed Fastener pattern with visible measurement

Roofing Material Photographs (6 geo stamped photos required to be submitted with roofing verification inspection)

- Roofing System installed in accordance with the 2021 IRC and State Amendments (Wide Angle)
- Geo stamped photo of Fastener package and label with size and type clearly visible.
- Geo stamped photo of Roofing Material package with label clearly visible.
- Geo stamped photo of installed Starter Strip
- Geo stamped photo of installed Fastener pattern with visible measurement
- Geo stamped photo of finished roof (wide angle) to include installed accessories (roof vents, drip edge, etc.)



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Permit Number: _____ Address: _____

Does portions of the roof have a pitch less than 4:12? (Circle one) yes/no

Rafter spacing on center: _____

Scope of Work: _____

Decking Information (Required 4 geo stamped photos will be submitted with requested roofing verification inspection)	
Decking Material and Thickness _____	Fastener Type and Size _____
Spacing of Fasteners (Per Linear Foot) Edge _____	Spacing of Fasteners (Per Linear Foot) Intermediate _____
Underlayment Information (Required 4 geo stamped photos will be submitted with requested roofing verification inspection)	
Material Used _____	Manufacturer _____
Fastener Type/Size _____	Spacing _____
Roofing Materials (Required 6 geo stamped photos will be submitted with requested roofing verification inspection)	
Material Used _____	Manufacturer _____
Fastener Type/Size _____	Spacing _____
Accessory Assemblies _____	

Contractor Acknowledgment:

By signing below and checking the box, you affirm that all roofing materials and installation methods comply with all applicable local, state, and national codes. You understand that it is your responsibility to request the required roof inspection. Failure to do so may result in permit revocation, enforcement action, or additional penalties. Photos and roofing verification inspection **must be submitted within 1 business day** of work being performed.

Applicant Signature _____ Printed Name _____



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Instructions: How to Download an App for Geo-Stamped Photos

For iOS Devices (iPhone or iPad):

1. Open the **App Store**.
2. In the search bar, type "**GPS Map Camera**" or "**Geo Stamp**".
3. Download the app titled "**GPS Map Camera : CompanyCam**".
4. After installation, go to your **device settings** and ensure the app has permission to access your **camera** and **location**.
5. Open the app to take photos. All photos taken within this app will include geo-stamps.

For Android Devices (Phone or Tablet):

1. Open the **Google Play Store**.
2. In the search bar, type "**GPS Map Camera**" or "**Geo Stamp**".
3. Download the app titled "**GPS Map Camera**" (by CompanyCam if available).
4. After installation, go to your **device settings** and allow the app to access your **camera** and **location**.
5. Open the app to take photos. All photos taken within this app will be geo-stamped.