



City of St. George State of Louisiana

May 14, 2025

AMENDMENT TO REQUEST FOR QUALIFICATIONS AND PROPOSALS FOR PROFESSIONAL AUDITING SERVICES

Sections 1.0, 3.0 and 4.0 are amended to read as follows:

1.0 Introduction

The City of St. George seeks qualifications and proposals from CPAs for auditing services including agreed upon procedures, if required.

The selected CPA or CPA firm will be responsible for providing all audit reports required by the Louisiana Legislative Auditor for municipalities in a timely manner. The term of the engagement will be for three fiscal years.

Respondents shall submit Statements of Qualifications together with proposals including all fees and costs.

St. George reserves the right to modify or discontinue this Request for Qualifications and Proposals ("RFQ&P") at any time without any obligation to any Respondent. All costs of preparation of proposals shall be borne by Respondents. St. George will not reimburse any expenses incurred by any Respondent prior to the term of the contract.

Respondents must deliver an original and seven copies of the Statement of Qualifications and Proposals and an electronic copy on a flash drive in PDF on or before **May 28, 2025, at 2:00 PM CST** in a sealed plain envelope marked as follows:

City of St. George
ATTN: RFQ&P-AUDITING
14100 Airline Highway
St. George, Louisiana 70817

3.0 Schedule of Events – Any revisions to the amended schedule will be posted at www.stgeorgela.gov. St. George reserves the right to change the Schedule of Events or issue addenda to this RFQ&P. Respondents are responsible for checking the website for any changes.

| Period | Activity | Date | Calendar Days |
|--|---|-------------------------------|---------------|
| Issuance of RFQ&P | Notice of RFQ&P in Official Journal and on City's website | 04/15/2025 | Day 1 |
| RFQ&P Question Deadline | Respondents can submit questions through email | 4/30/2025 @ 4:00 PM CST | Day 15 |
| Deadline for City to Respond to Questions and Issue Any Final Addendum (if required) | City responds to questions | 5/16/2025 | Day 31 |
| Statements of Qualifications and Proposals Due | Respondents submit Statements of Qualifications and Proposals | 5/28/2025 @ 2:00 PM CST | Day 43 |
| Ranking of Respondents and Schedule Interviews | | 5/29/2025 | Day 44 |
| Completion of Interviews and Recommendation to Council | | 6/10/2025 | Day 56 |
| Contract Period Begins | | 7/15/2025 | |

4.0 Questions and Communications

To ensure a fair and objective evaluation of all Statements of Qualifications and Proposals, Respondents **SHALL NOT** initiate contact or communications with any appointed or elected official of the City of St. George regarding this RFQ&P until after award of contract or until this RFQ&P has been cancelled.

Questions concerning any portion of the RFQ&P shall be submitted via email **RFP@stgeorgela.gov** no later than **April 30, 2025, at 4:00 PM CST**. All inquiries together with responses thereto will be posted on St. George's website, **<https://stgeorgela.gov>**, on or before **May 16, 2025**.