

CITY OF ST. GEORGE

BY COUNCIL MEMBER HIMMEL:

ORDINANCE NO. 2024-004

**AN ORDINANCE TO ENACT THE 2024 BUDGET AND TO
PROVIDE FOR RELATED MATTERS**

WHEREAS, the Louisiana Local Government Budget Act, La. R.S. 33:1301, et seq., requires the Mayor of the City of St. George to present a comprehensive budget to the St. George City Council (the "City Council"), representing a complete financial plan for each fiscal year for the general fund and each special revenue fund and other items as required by the Act;

WHEREAS, the proposed budget must be accompanied by a budget adoption instrument ("Budget Ordinance");

WHEREAS, the City of St. George desires to adopt the budget of revenues and expenditures proposed by the Mayor of the City of St. George for the April 26, 2024 through December 31, 2024 ("2024 Budget");

WHEREAS, at the regular meeting of the City Council held on July 23, 2024, this Budget Ordinance was introduced to adopt the 2024 Budget;

WHEREAS, notice of a public hearing to be held on August 13, 2024 was published in *The Advocate* stating: (1) the proposed 2024 Budget was available for inspection at St. George City Hall, 14100 Airline Hwy and on the City of St. George's website and (2) the that a public hearing would be held at St. George City Hall on August 13, 2024 at 3:30 p.m. on the proposed 2024 Budget; and

WHEREAS, on August 13, 2024, a public hearing was held on the proposed 2024 Budget.

NOW THEREFORE, BE IT ORDAINED by the St. George City Council, State of Louisiana as follows:

Section 1. 2024 Budget. The Budget for 2024 is hereby adopted as shown in Exhibit A – General Fund Budget for April 26, 2024 – December 31, 2024 attached hereto.

Section 2. Adjustments. The Mayor is hereby authorized to make line item adjustments during the expenditures within a program or function of a department. Adjustments shall be reported to the City Council. To the extent actual expenditures exceed the amount appropriated by 5% or more in an individual fund, the Mayor will recommend a budget amendment to the City Council for approval as required by the Louisiana Local Government Budget Act, La. R.S. 39:1301 et seq.

Section 3. Effective Date. This Ordinance shall be effective upon publication.

This Ordinance having been submitted to a vote, the vote thereon was:

For: Cook, Edmonds, Heck, Himmel, Monachello
Against: NONE

Adopted this 13th day of August, 2024.

Signed this 13th day of August, 2024.

Delivered to Mayor on the 13th day of August, 2024:


Lorraine Beaman, City Clerk

Approved:


Dustin Yates, Mayor

Received from Mayor on the 13th day of August, 2024.


Lorraine Beaman, City Clerk

Adopted Ordinance published in *The Advocate* on the 2 day of Sept, 2024.



City of St. George

Dear Council Members:

I submit to you the first General Fund Budget for the City of St. George. This General Fund Budget reflects revenues and expenditures for the portion of the 2024 calendar year, beginning on April 26, 2024, the date the Louisiana Supreme Court reversed the lower courts' denial of incorporation and rendered judgment in favor of the proponents for incorporation and ending on December 31, 2024. I anticipate that this General Fund Budget will require amendments as more current data and cost estimates are provided by the City-Parish.

Revenue assumptions are based on revenue estimates provided by the City-Parish to the Legislative Fiscal Office for the St. George Transition District legislation. Tax revenue streams include the 2 cents sales and use taxes, insurance premiums, and occupational licensees. Fees include those collected for contractor licenses, building permits, and zoning and planning.

Expenditures were estimated based on projections made using expenditures from the City of Central's audit adjusted for the population estimate for St. George.

Judicial costs include a contract for an administrative hearing officer and legal expenditures to present cases involving ordinance violations and the costs for enforcement of Administrative Orders. Executive costs include administrative staff support and city clerk services. Legislative costs include renting space in the St. George Fire Department's building for a City Hall including offices and meetings space, public notifications of meetings, and the demographer to determine city population and council districts.

Administrative costs include accounting and auditing services, and potential legal expenditures to defend the boundaries of the City of St. George. City services costs include maintenance of St. George assets, and intergovernmental agreements to continue services until the primary managing contractor is selected following a thorough vetting of contractor proposals.

General administrative expenditures include the St. George website, general liability insurance and operating costs. Inter-government expenditures include a fee of 1.0% for collection of sales tax. Also included are costs associated with the December 7, 2024 election and providing public information. Additionally, security and safety costs were included if necessary to supplement the current services provided by the EBRSO and St. George Fire Department. Planning and Zoning Commission costs for start-up is a top priority for St. George.

EXHIBIT
A

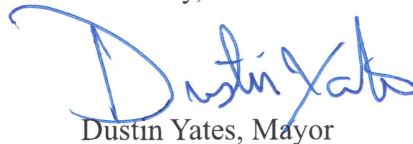
Priorities during the 2024 calendar year include enacting ordinances necessary to transfer revenues from the City-Parish to St. George, conducting the election to transfer the 2% sales and use tax from the St. George Transition District to the City of St. George on December 7, 2024, establishing council districts for the 2025 municipal elections, appointment of and training for planning and zoning commission members and selecting a fiscal agent.

The proposed financial plan for the next several months includes working with Parish Officials to identify those services which can be provided most cost effectively by utilizing existing services and to seek proposals from third parties which can cost effectively provide other city services and providing a transition plan to seamlessly transition services to third party providers. Soon after adoption of the initial St. George budget, you will be requested to approve the advertisement of a request for proposals for city services with the goal of contracting out services near the beginning of the 2025 calendar year.

We are all aware of the significant needs for additional road and drainage maintenance. The objective of this initial budget is to reserve 25% of the revenues received in 2024 for necessary studies to be conducted in 2025 to develop master plans for maintenance and improvement of infrastructure and to begin addressing much needed capital improvements.

The goals of the proposed General Fund Budget are to continue to deliver basic city services as we develop a foundation for the continued growth of St. George and to position St. George to be able to provide additional services utilizing existing revenue sources.

Sincerely,



Dustin Yates, Mayor

City of St. George

General Fund Budget for April 26, 2024 – December 31, 2024

Revenues	General Fund	8 months
Taxes		
000.313.00	General Sales & Use Tax	\$28,000,000
000.314.50	Insurance Premium Tax	\$670,000
000.321.65	Occupational License Tax	\$670,000
	Total Taxes	\$29,340,000
Fees		
000.321.60	Contractors License Fees	\$670,000
000.322.10	Building Permits & Fees	\$670,000
000.341.30	Zoning & Planning Fees	\$670,000
	Miscellaneous Fees	\$670,000
	Total Fees for Services	\$2,680,000
	TOTAL REVENUES	\$32,020,000
Expenditures		
	Judicial:	
	Administrative Hearing Officer	\$40,000
	Legal Services	\$200,000
	Postage, General Supplies & Office Expense	\$5,000
	Enforcement of Admin Orders	\$50,000
	Total	\$295,000
	Executive:	
	Salary / Wages – Admin	\$25,000
	Payroll Taxes	\$2,000
	City Clerk Services	\$25,000
	Educational & Conferences	\$5,000
000.412.50.610	General Supplies & Office Equipment	\$10,000
	Total	\$67,000
	Legislative:	
	Dues & Subscriptions	\$1500
	Education & Conferences	\$10,000
000.411.10.441	Rent	\$65,000
	Legal Notices	\$10,000
000.419.30.330	Demographer	\$18,500
	Postage, Supplies and Equipment	\$10,000
	TOTAL	\$115,000

	Administration:	
	Accounting Services	\$100,000
	Auditing	\$50,000
000.412.50.330	Legal Services	\$250,000
	Bank Fees	\$25,000
	Total	\$425,000
	City Services:	
	Contractors - Maintenance	\$3,000,000
	Permit Management Fees	\$500,000
	Intergovernmental Agreement City-Parish	\$8,000,000
	Total	\$11,500,000
	General Administrative Expenditures:	
	Website set-up and maintenance / IT Services	\$150,000
	General Supplies, Office Expense, Postage	\$20,000
	Small Equipment	\$12,000
	Dues & Subscriptions	\$10,200
	Repair & Maintenance	\$6,000
	Insurance – Worker’s Compensation	\$1,000
	Insurance – General Liability	\$200,000
	Insurance - Vehicle	\$1,800
	Fuel	\$3,500
	Utilities	\$6,000
	Telephone	\$12,000
	Internet Services	\$12,000
	Vehicle Leasing	\$8,000
	Total	\$442,500
	Intergovernmental Expenditures:	
	Sales Tax Collection Fee	\$440,000
000.480.340	Animal Control	\$450,000
	Total	\$890,000
	Elections:	
	Elections (39 precincts x \$300)	\$11,700
	Public information	\$50,000
	Total	\$61,700
	Chief of Police:	
	Uniforms & Vests	\$3,500
	Weapons, Small Equipment, Supplies	\$10,000
	Fuel	\$3,000
	Total	\$16,500

	Public Safety:	
	Security	\$500,000
	Safety	\$500,000
	Total	\$1,000,000
	Flood Control:	
	Consulting & Technical Assistance	\$100,000
	Drainage Study	\$100,000
	Drainage Maintenance	\$2,000,000
	Total	\$2,200,000
	Highways & Street Beautification Expenditures:	
	Street Lights	\$65,000
	Weed Control	\$270,000
	Total	\$335,000
	Community Events:	
	Community Events	\$60,000
	Economic Development:	
	Consulting Services	\$150,000
	Public Information, Postage, Supplies	\$25,000
	Total	\$175,000
	Planning & Zoning Expenditures:	
	Education & Conferences	\$10,000
	City Planner Services	\$250,000
	Zone & Elevation Studies	\$200,000
	Notifications	\$15,000
	Legal Services	\$175,000
	Total	\$650,000
	Capital Outlay Funding for 2025	\$6,400,000
	TOTAL Expenditures	\$24,632,700
	Fund Balance	\$7,387,300

DRAFT

Minutes of Regular Meeting of the Mayor and Councilmen of the City of St. George, State of Louisiana, held on Tuesday, August 13, 2024, 4:00 pm at the St. George City Hall, 14100 Airline Hwy, St. George, LA 70817

Present:

Mayor D. Yates

Councilman R. Heck

Councilwoman P. Cook

Councilman M. Himmel

Councilman R. Edmonds

Councilman S. Monachello

Preliminary Business:

1. Minutes for the Special Council Meeting, July 23, 2024, were approved by the council.

Motion to approve: M. Himmel, seconded by R. Edmonds

Yea: P. Cook, R. Edmonds, M. Himmel, S. Monachello

Nay: None

2. Mayor's Appointments were announced for the Board of Adjustments. The appointees: Billy Aguillard, Laurie Marien, Jason McAllister, Bobby McKey and Travis Thornton

3. Mayor's Recommendation for selection of a Fiscal Agent Bank was announced as Hancock Whitney Bank following the work the Transition District did in vetting different fiscal agents.

Introduction of Ordinances with Public Hearing to be held on Aug 27, 2024

1. Ordinance to enact Chapter 1 of Title 9 of the Code of Ordinances relative to Occupational Licenses and to provide for related matters
2. Ordinance to Enact Chapter 21 of Title 9 of the Code of Ordinances relative to Insurance License Tax and to provide for related matters
3. Ordinance to Enact Chapter 22 of Title 9 of the Code of Ordinances relative to Cable and Video Franchise Fee and to provide for related matters

4. Ordinance to Enact Chapter 1, 2, 3, 4, 5 and 7 of Title 8 of the Code of Ordinances relative to Building Permits and to provide for related matters

New Business (public Hearing & Action Items)

1. Council Appointments were announced for the Board of Adjustments. Christina Peck, Sheila Lewis and Braden Jones were appointed. 2 vacancies remain to be filled.
Motion to approve: P. Cook, seconded by S. Monachello
Yea: P. Cook, R. Edmonds, R. Heck, M. Himmel, S. Monachello
Nay: None
2. Council Appointments were announced for the Home Rule Charter Commission. Norman Browning, Josh Hoffpauir, Chris Rials, Kimberly Plant, xxxxxxxxxxxx , xxxx, xxxxxxxxxxxxxxxxxxxxxx, xxxxxxxxxxxxxxxxxxxxxx were appointed. Councilman Ryan Heck will chair this commission and Councilwoman Patty Cook will co-chair.
Motion to approve: R. Heck, seconded by M. Himmel
Yea: P. Cook, R. Edmonds, R. Heck, M. Himmel, S. Monachello
Nay: None
3. Intergovernmental Agreement between the City-Parish, Animal Control and City of St. George for Animal Control Services
Public Comment: Shawn Wyche
Motion to approve: P. Cook, seconded by R. Edmonds
Yea: P. Cook, R. Edmonds, R. Heck, M. Himmel, S. Monachello
Nay: None
4. Ordinance to enact Chapter 1 of Title 1 of the Code of Ordinances relative to Municipal Organization and to provide for related matters
Public Comment: email from Danny Altazan was read into public record questioning clarity of Section 101.
Sheri Morris, City Attorney will change the language in Section 101 to change “incorporated On October 12, 2019” to read as “approved by voters on October 12, 2019” for clarity.
Motion to approve: R. Heck, seconded by M. Himmel
Yea: P. Cook, R. Edmonds, R. Heck, M. Himmel, S. Monachello
Nay: None
5. Ordinance to enact Chapter 1A of Title 1 of the Code of Ordinances relative to the Code of Ordinances and to provide for related matters
Motion to approve: R. Heck, seconded by M. Himmel
Yea: P. Cook, R. Edmonds, R. Heck, M. Himmel, S. Monachello

Nay: None

6. Ordinance to enact Chapter 2 of Title 1 of the Code of Ordinances relative to the Governing Body and Rules of Procedure and to provide for related matters
R. Edmonds noted that the City Council Meetings are now to be held at 5:00pm

Amendment by P. Cook to limit the meeting to 3 hours.

Motion to approve amendment: R. Heck, seconded by S. Monachello

Yea: P. Cook, R. Edmonds, R. Heck, M. Himmel, S. Monachello

Nay: None

Motion to approve as amended: P. Cook, seconded by R. Edmonds

Yea: P. Cook, R. Edmonds, R. Heck, M. Himmel, S. Monachello

Nay: None

7. Ordinance to enact Chapter 3 of Title 1 of the Code of Ordinances relative to annexations and to provide for related matters

R. Heck made a motion to delete, no second

Motion to approve: P. Cook, seconded by S. Monachello

Yea: P. Cook, R. Edmonds, M. Himmel, S. Monachello

Nay: R. Heck

8. Ordinance to enact Chapter 4 of Title 1 of the Code of Ordinances relative to payment for local charges and to provide for related matters

Motion to approve: R. Edmonds, seconded by M. Himmel

Yea: P. Cook, R. Edmonds, R. Heck, M. Himmel, S. Monachello

Nay: None

9. Ordinance to enact Chapter 5 of Title 1 of the Code of Ordinances relative to Boards and Commissions and to provide for related matters

Amendment to match the terms under Section 501 to reflect the appropriate terms of 1 year, 2 years, 3 years & 4 years with dates of appointment.

Motion to approve amendment: P. Cook, seconded by R. Edmonds

Yea: P. Cook, R. Edmonds, R. Heck, M. Himmel, S. Monachello

Nay: None

Motion to approve as amended: R. Heck, seconded by M. Himmel

Yea: P. Cook, R. Edmonds, R. Heck, M. Himmel, S. Monachello

Nay: None

10. Ordinance to enact Chapter 7 of Title 1 of the Code of Ordinances relative to Department of Public Works and to provide for related matters

Motion to approve: R. Heck, seconded by M. Himmel

Yea: P. Cook, R. Edmonds, R. Heck, M. Himmel, S. Monachello

Nay: None

11. Ordinance to enact Title 5 relative to Law Enforcement and to provide for related matters

Motion to approve: R. Edmonds, seconded by S. Monachello

Yea: P. Cook, R. Edmonds, R. Heck, M. Himmel, S. Monachello

Nay: None

12. Ordinance to enact the 2024-2025 Budget and to provide for related matters

Public Comment: Shawn Wyche

Motion to approve: M. Himmel, seconded by P. Cook

Yea: P. Cook, R. Edmonds, R. Heck, M. Himmel, S. Monachello

Nay: None

Other Business

Announcements:

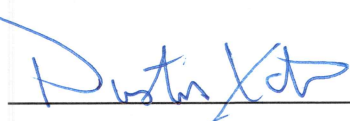
The St. George Transition District Meeting is August 12, 2024 at 4:30 p.m.

The Council Redistricting Workshop is August 20, 2024 at 5:00 p.m.

The next Regular Council Meeting is August 27, 2024 at 5:00 p.m. (note: new time)

The meeting adjourned at 5:10 p.m.

Meeting minutes approved on _____, 2024



Dustin Yates, Mayor

Attest:


Lorraine Beaman

Lorraine Beaman, City Clerk

CERTIFICATION

This Ordinance No. 2024-004 consisting of two pages and Exhibit A was adopted at the Meeting of the St. George City Council held on August 13, 2024.

Signed on this 13th day of August, 2024.



Lorraine Beaman, City Clerk