

ST. GEORGE TRANSITION DISTRICT

MEETING MINUTES

December 4, 2024

- I. Call to Order  
Chairman Andrew Murrell called the meeting to order at 4:30p.m.
- II. Roll Call  
Present were members Murrell, Browning, Talbot and Potter, constituting a quorum. Absent was Rials.
- III. Pledge of Allegiance
- IV. Public Comment – None
- V. Approval of Meeting Minutes from November 13, 2024, Motion to approve by Browning, Seconded by Talbot. Yay: Browning, Murrell, Potter and Talbot  
Nay: none
- VI. Honorees and Education – None
- VII. Old Business – None
- VIII. Introductions:  
A recommendation on the salary structure for the City of St. George City Council, Mayor, and Police Chief/Director of Public Safety to be presented to the City of St. George City Council for consideration and adoption.
- IX. New Business:  
**Resolution 2024-004 Rev 2** St. George Transition District – Governing Body and Rules of Procedure (Rials). Modifies the rules and procedures as it relates to the Transition District by adding language for emergencies.  
Motion to approve by Talbot, seconded by Browning. Yay: Browning, Murrell, Potter and Talbot, Nay: none  
  
**Resolution 2024-009 Rev 1** A Resolution of the St. George Transition District Establishes a Protocol for Approving & Payment of Invoices, Accounting of Payments.  
Motion to approve by Potter, seconded by Browning. Yay: Browning, Murrell, Potter and Talbot, Nay: none

**Resolution 2024-018** A Resolution authorizing and directing the Transition District to hire Lorraine Beaman as the Transition District Clerk to ensure the Transition District fulfills all its requirements as specified in the Louisiana Revised Statutes.

Motion to approve by Browning, seconded by Talbot. Yay: Browning, Murrell, Potter and Talbot, Nay: none

**Resolution 2024-020** (Rials) A Resolution to declare the St. George Transition District Adopt a Fiscal Year Operating Budget

Suzonne Cowart, the Transition District's CPA, explained that adopting a fiscal year will help clean up the budget by matching the City of St. George's fiscal budget year, thereby preventing any issues with state audits that may occur if they do not match.

Motion to approve by Potter, seconded by Talbot. Yay: Browning, Murrell, Potter and Talbot, Nay: none

X. Reports:

Suzonne Cowart, the Transition District's CPA, discussed that the Transition District liabilities are significantly lower than the city having 2 attorney's bills and some incidental expenses. In preparing a budget, there will be contingency funds set aside for legal fees.

XI. Announcements:

The next Transition District meeting is on Dec 18<sup>th</sup>.

Dec 7, 2024, is Election Day with the St. George's 2% Tax Transfer on the Ballot

Adjournment: 4:45 Motion by Browning, seconded by Talbot. Yay: Browning, Murrell, Potter and Talbot, Nay: none

These minutes were approved by

*Browning, Murrell, Potter and Talbot*

Abstaining: Rials (due to missing the Dec 4<sup>th</sup> meeting)

*William C. Potter*

William C. Potter, Secretary