



Occupational License Application

13646 Perkins Rd., St. George, LA 70810 | PO Box 82114, St. George, LA 70884 | P: 225.228.3200 | stgeorgela.gov

IF YOUR BUSINESS IS LOCATED IN THE CITY LIMITS OF ST. GEORGE, YOU MUST OBTAIN AN OCCUPATIONAL LICENSE. PLEASE PRINT AND USE INK WHEN COMPLETING THIS FORM.

The Licensee shall immediately notify the Finance Department of any changes in business name, address, or ownership.

____ Business opened on or prior to June 30 of current year minimum payment = \$50.00

____ Business opened on or after July 1 of current year minimum payment = \$25.00

____ Other = Fee Schedule TBD

Please review the following before continuing application:

- If this is a **home occupation**, it must meet requirements of Section 9.4.5 of Unified Development Code (UDC).
- Please note: If your business is only occupying a space in your home, and you do not have any customer contact required, you are operating a **home-office**, and you will NOT need a Planning Commission review.
- If purchasing an **existing business**, were any remodels done to existing building? Please list below:

- Is your business a **short-term rental** (i.e. AirBNB)? Y / N
 - If yes, is it owner occupied or non-owner occupied?
- Does your business serve **alcohol**? Y / N

Date Business Opened in St. George: _____/_____/_____
Month Day Year



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Business Name, Activity and Contact Information		
LEGAL NAME OF BUSINESS:	DOING BUSINESS AS:	
DESCRIPTION OF BUSINESS SERVICES OFFERED:		
CONTACT PERSON:	EMAIL ADDRESS:	
WORK NUMBER:	CELL NUMBER:	PREFERRED CONTACT METHOD:
Information for Mailing Correspondence		
MAILING ADDRESS:	SUITE #:	
CITY:	STATE:	ZIP:
Physical Location of Business (DO NOT USE P.O. BOX)		
PHYSICAL ADDRESS:	SUITE #:	
CITY:	STATE:	ZIP:
Type of Organization (check below)		
<input type="checkbox"/> Corporation-INC.	<input type="checkbox"/> General Partnership	<input type="checkbox"/> Government-GOVT
<input type="checkbox"/> Limited Liability Company-LLC	<input type="checkbox"/> Limited Liability Partnership-LLP	<input type="checkbox"/> Non-Profit
<input type="checkbox"/> Sole Proprietorship/Individual (Please attach a copy of applicant's driver's license)		
Corporations, Limited Liability Company and Limited Partnerships		
Date of Organization:	Date Business Opened in St. George:	
Louisiana Tax ID #:	Federal Tax ID #:	

Please include copies of the following documents with your application:

- Applicant's Driver's License
- Secretary of State Articles of Organization Documentation
- East Baton Rouge LA Dept. of Revenue Sales Tax Certificate

This application is for occupational license tax only. Issuance of the occupational license does not permit the applicant to violate any existing regulatory or zoning laws of the City, nor does it exempt the applicant from any other license or permit required by law.



**CITY OF ST. GEORGE
MUNICIPAL SERVICES**
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I acknowledge and attest that the statements made on this application are correct to the best of my knowledge.

Signature of Owner, Agent, Officer:	Title:	Date:
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I _____ understand that the below rules must be followed for a home occupation business:

Home Occupation Section 9.4.5

Home Occupations may be established subject to all the following requirements:

- A. Visits must occur between 7:00 am and 7:00 pm and must be by appointment only.
- B. A minimum of one individual must occupy the dwelling as their primary place of residence.
- C. No signage shall be erected.
- D. Nothing shall be done to make the building appear in any way as anything but a dwelling.
- E. Minimum lot area of 22,500 square feet.
- F. Not allowed in a recognized residential subdivision.
- G. Approval from Planning Commission.

Signature / Date



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I _____ understand that the below rules must be followed for a home office:

Home Office Section 9.5.2 (F)

1. No retail use may be established that could result in customers coming to the property;
2. No signage shall be erected;
3. No person other than a resident of the dwelling shall be employed;
4. Nothing shall be done to make the building appear in any way as anything but a dwelling; and,
5. Only mechanical equipment typically associated with use in a single-family dwelling shall be used for the business.

Signature / Date