

CITY OF ST. GEORGE

BY COUNCIL MEMBER COOK:

ORDINANCE NO. 2024-026

ORDINANCE TO ENACT A FEE SCHEDULE FOR PUBLIC RECORDS AND TO PROVIDE FOR RELATED MATTERS

WHEREAS, in accordance with La. R.S. 44:32, the establishment and collection reasonable fees for making copies of public records, which may include the transmission of electronic copies of public records and authorizes the custodian to request payment of fees in advance of production;

WHEREAS, the Council for the City of St. George desires to establish reasonable fees for copies of public records;

BE IT ORDAINED by the St. George City Council, State of Louisiana the following fees shall apply to copies of and the transmission of electronic copies of public records:

Section 1. Fee Schedule for Public Records.

Item	Fee
Copy up to 8.5" x 14" one-sided	\$1.00 per page
Copy up to 8.5" x 14" two- sided	\$2.00 per page
Copy larger than 8.5" x 14" one-sided	\$5.00 per page
Copy larger than 8.5" x 14" two-sided	\$10.00 per page
Color copies up to 8.5" x 14"one-sided	\$2.00 per page
Color copies up to 8.5" x 14"two-sided	\$4.00 per page
Copy of existing electronic file	\$0.50 per page
Computer-generated report / map requiring data processing time	\$5.00 plus \$25.00 per hour
Electronic copies transmitted	\$.50 per page
Fax	\$1.00 per page
CD	\$5.00 plus \$0.50 per page
Flash Drive	\$15.00 plus \$0.50 per page
Videotape	Cost of tape
Audiotape	Cost of tape
Certification Public Records	\$20.00 each

Section 2. Effective Date. This Ordinance shall be effective upon publication.

This Ordinance having been submitted to a vote, the vote thereon was as follows:

For: Edmonds, Heck, Himmel and Monachello

Against: NONE

Absent: Cook

Adopted this 22nd day of October, 2024.

Signed this 26th day of October, 2024.

Delivered to Mayor on the 26th day of October, 2024.

Lorraine Beaman

Lorraine Beaman, City Clerk

Approved:

Dustin Yates

Dustin Yates, Mayor

Received from Mayor on the 28th day of October, 2024:

Lorraine Beaman

Lorraine Beaman, City Clerk

Adopted Ordinance published in *The Advocate* on the 11th day of October, 2024.