

1 CITY OF ST. GEORGE

2
3 BY COUNCIL MEMBER COOK:

4
5 PROPOSED ORDINANCE NO. 2024-____

6
7 ORDINANCE TO ENACT A FEE SCHEDULE FOR PUBLIC
8 RECORDS AND TO PROVIDE FOR RELATED MATTERS

9 WHEREAS, in accordance with La. R.S. 44:32, the establishment and collection
10 reasonable fees for making copies of public records, which may include the transmission of
11 electronic copies of public records and authorizes the custodian to request payment of fees in
12 advance of production;

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14 WHEREAS, the Council for the City of St. George desires to establish reasonable fees for
15 making copies of public;

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17 BE IT ORDAINED by the St. George City Council, State of Louisiana establishes the
18 following fees for copies of and the transmission of electronic copies of public records:

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20 Section 1. Fee Schedule for Public Records.

Item	Fee
Copy up to 8.5" x 14" one-sided	\$1.00 per page
Copy up to 8.5" x 14" two- sided	\$2.00 per page
Copy larger than 8.5" x 14" one-sided	\$5.00 per page
Copy larger than 8.5" x 14" two-sided	\$10.00 per page
Color copies up to 8.5" x 14"one-sided	\$2.00 per page
Color copies up to 8.5" x 14"two-sided	\$4.00 per page
Copy of existing electronic file	\$0.50 per page
Computer-generated report / map requiring data processing time	\$5.00 plus \$25.00 per hour
Electronic copies transmitted	\$.50 per page
Fax	\$1.00 per page
CD	\$5.00 plus \$0.50 per page
Flash Drive	\$15.00 plus \$0.50 per page
Videotape	Cost of tape
Audiotape	Cost of tape
Certification Public Records	\$20.00 each

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23 Section 2. Effective Date. This Ordinance shall be effective upon publication.