

CITY OF ST. GEORGE

BY COUNCIL MEMBER COOK:

ORDINANCE NO. 2026-015

AN ORDINANCE TO AMEND TITLE 4, CHAPTER 1 RELATIVE TO THE SERVICE OF NOTICE IN ADVANCE OF AN ADMINISTRATIVE HEARING WITHIN THE DIVISION OF ADMINISTRATIVE ADJUDICATION

WHEREAS, the Council for the City of St. George has established the Division of Administrative Adjudication within the City to adjudicate alleged violations of any City of St. George ordinance;

WHEREAS, the Council for the City of St. George finds that a fair and efficient process for the service of notice of an administrative hearing is in the best interest of the City while providing due process to alleged violators; and

WHEREAS, the Council for the City of St. George desires to clarify the service protocols surrounding administrative adjudications involving alleged violations of City ordinances,

NOW, THEREFORE, BE IT ORDAINED by the St. George City Council, State of Louisiana, that Title 4 of the Ordinances of the City of St. George, "Administrative Adjudication," and more particularly Chapter 1, "Administrative Adjudication Procedure," be, and it is hereby, amended as follows:

SECTION 1. AMENDMENTS

Title 4, Chapter 1, Section 4:106 of the ordinances of the City of St. George is amended as indicated. Words in ~~struck-through~~ type are deletions from existing law and words **underscored in bold** are additions to existing law.

Title 4. ADMINISTRATIVE ADJUDICATION Chapter 1. ADMINISTRATIVE ADJUDICATION PROCEDURE

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Sec. 4:106. Hearing procedure

(a) **Notice.** At least 15 days in advance of an administrative hearing, the City shall send notice by certified or registered United States mail to the violator or through personal service on the violator at the address listed in the assessor's office for East Baton Rouge Parish. The date of the

postmark shall be deemed to be the date of delivery. Any notification so sent and returned by the United States Postal Service, whether returned as delivered, refused, unclaimed, or undeliverable, shall be considered as having fulfilled the notification requirement. Proof of notification and attempts at service shall be entered in the record for each case prior to the hearing. The notice shall include:

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SECTION 2. SEVERABILITY

If any provision or section of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, such a decision shall not affect the validity of the remaining provisions.

SECTION 3. EFFECTIVE DATE

This Ordinance shall be effective upon publication.

This ordinance having been submitted to a vote; the vote thereon was:

For: Cook, Dellucci, Edmonds, Himmel, Monachello, Murrell, Talbot

Against:

Absent / Abstaining / Recused:

Introduced on May 26, 2026 and adopted on June 09, 2026.



Lorraine Beaman, City Clerk

Delivered to Mayor on June 10, 2026.



Lorraine Beaman, City Clerk

Approved:



Dustin Yates, Mayor

Received from Mayor on June 10, 2026

Ordinance published in The Advocate on the ____ day of _____, 2026.