



Public Servitude Encroachment

This procedure shall be followed by anyone requesting permission to encroach into a public servitude with paving, swimming pools, decks, fences, generators, etc.

1. Prior to the issuance of a permit, any applicant requesting approval to encroach into a public servitude shall obtain permission from the agency, or agencies, having control of the particular servitude.
2. All permit applications shall include a plot plan, drawn to scale, clearly defining the location by lot number, subdivision name and address (if assigned). Servitudes, rights-of-way, catch basins, manholes, and dimensions of property must also be shown on the plot plan, along with the proposed encroachment.
3. Upon review of the plans and encroachment request, Building Department plan review personnel will determine the type of servitude and advise you on the required agency/agencies to contact. You must then send an email or letter to each agency requesting approval to encroach into the servitude. The request must include a map of the proposed encroachment. See list below for complete contact information.
4. Once you have received **ALL** of the necessary approval letters from the various utility agencies and/or City-Parish maintenance divisions, you must then forward/deliver these letters to the appropriate Plan Reviewer, at which time you will be provided with a completed Hold Harmless agreement. **This Hold Harmless must then be signed (and notarized) by the property owner, recorded with the Clerk of Court's Office, and returned to the Building Department.** The agreement states that the City of St. George and utility companies will not be liable for any damage caused by maintenance or installation of utilities in the servitude. The property owner will be responsible for replacing any paving or other improvements in the servitude.
5. Issuance of a building permit may be delayed until the above process has been completed.

For UTILITY SERVITUDE ENCROACHMENT, contact all utility agencies:

Baton Rouge Water Co.

Allen White
8755 Goodwood Blvd
Baton Rouge, LA 70896
Ph: 225-952-7626
engineering@batonrougewater.com

Cox Communications

Latoya Hunt
7401 Florida Blvd
Baton Rouge, LA 70806
Ph: 225-237-5014
latonya.hunt@cox.com

AT&T

Lonesse Oubre
5550 S Sherwood Forest Blvd
Baton Rouge, LA 70816
Ph: 225-353-3015
lo5839@att.com

DEMCO

Sam Rosso
P.O. Box 15659
Baton Rouge, LA 70895
Ph: 225-262-3097
samr@demco.org

Entergy

John (Sam) Morse
5755 Choctaw Dr.
Baton Rouge, LA 70805
Ph: 225-354-3218
jmorse1@entergy.com

Atmos Energy

Robert Ledet
450 Laurel St., #2100
Baton Rouge, LA 70801
Ph: 225-402-6902
robert.ledet@atmosenergy.com

For DRAINAGE SERVITUDE ENCROACHMENT, contact City of St. George Right of Way Coordinator:

Brandon Christmas

11207 Proverbs Ave, St. George, LA
Ph: 225-228-3200
bchristmas@ibts.org

For SEWER SERVITUDE ENCROACHMENT, contact City-Parish:

DES - Sewer Engineering

Matthew Bizot
1100 Laurel St, Suite 217
Baton Rouge, LA 70802
Ph: 225-389-5628 Ext: 5744
mbizot@brla.gov

